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| **University Book Writing Grant Evaluation Form**Y:\MNU TEMPLATES\unilogo.png | | **APPLICA TION NUMBER:** | | GRANT CATEGORY  ☐ Small (G ≤10K)  ☐ Medium (10K < G ≤ 50K)  ☐ Large (50K < G ≤ 100K) | | AMOUNT REQUESTED  Kick-off   |  | | --- | |  |   Total:   |  | | --- | |  | |
| STAFF:  ☐ No  ☐ Yes  STUDENT (full-time):  ☐ No  ☐ Yes | |
|  | |  | | | | |
| **APPLICANT NAME** | | **DATE SUBMITTED:** | | | | |
| **ELIGIBILITY & ADMISSIBILITY (Documents submitted)**  ☐ Signed and completed grant application form  ☐ Copy of National ID Card  ☐ Detailed book grant proposal  ☐ Brief CV of the main author | | ☐ Brief CV of co-authors(s)  ☐ Supporting letter from head of faculty/center  ☐ Other(s) | | | | |
| BOOK TITLE:  Book Type:  ☐ Text  ☐ Story | | | | | | |
| **Criteria for evaluation** | **Indicators for evaluation of the application** | **Rating of grant** | | | **Comments** | |
| **Allocated (%)** | **Awarded**  **(%)** | |
| 1. Significance of the proposed book writing project | 1.1 The project addresses an important issue in the society or is prioritized in MNU strategic plan and Government Strategic Action Plan (SAP). | 5 |  | |  | |
| 1.2 The justification for writing the book is well-formulated | 5 |  | |  | |
| 1.3 The goals and objectives are clearly stated. | 5 |  | |  | |
| 1.4 The proposal describes an original and innovative book. | 5 |  | |  | |
| 1.5 The expected outcomes are clearly identified and are likely to positively impact the wider community. | 5 |  | |  | |
|  | 1.6 The book is written in Dhivehi (bonus) | 5 |  | |  | |
|  |  | **30%** |  | |  | |
| 1. Soundness of the proposed plan and budget | 2.1 The plan (including writing, data gathering, illustrations, printing, publishing, and marketing strategy) has been well structured and clearly articulated. | 12 |  | |  | |
| 2.2 The objectives of the book and the proposed plan are feasible. | 5 |  | |  | |
| 2.3 There is a clear correspondence between the stated aims of the book and the proposed plan/ structure of the book. | 5 |  | |  | |
| 2.4 The timeline proposed for the project is realistic and adequate. | 3 |  | |  | |
| 2.5 The budget proposed for the project includes all major costs, is realistic and has been justified. | 5 |  | |  | |
| 2.6 The proposal includes a clear dissemination plan. | 5 |  | |  | |
| 2.7 The proposal meets the overall requirement of content and format, and is written in appropriate academic language. | 5 |  | |  | |
|  |  | **40%** |  | |  | |
| 1. Competence of the applicant | 3.1 The CV of the main author demonstrates that s/he has the necessary knowledge and experience to lead the project and achieve its objectives. | 10 |  | |  | |
| 3.2 The track record of the proposed writer / team in (book) writing | 8 |  | |  | |
|  |  | **18%** |  | |  | |
| 1. Significance of the proposed work to the career development and intellectual growth of the applicant. | 4.1 The project includes a plan that will contribute to directly enhance the intellectual capacity, professional development and career progression of individual author. | 5 |  | |  | |
| 4.2 Potential opportunities to introduce/ present the book at seminars/conferences/schools and networking opportunities have been identified. | 7 |  | |  | |
|  |  | **12%** |  | |  | |
| **Total marks awarded:** (Minimum marks required for granting an award is set at 75%) | | **100%** |  | |  | |
|  | |  |  | |  | |
| **Overall Recommendation:**  ☐ Recommend to fund the proposed book writing grant application with no change or minor changes  ☐ To be funded after major revisions  ☐ Do not recommend to fund  **Comments:** | | | | | | |
| **Name of the Reviewer: SIGNATURE: DATE:** | | | | | | |