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| **University Book Writing Grant Evaluation Form**Y:\MNU TEMPLATES\unilogo.png | **APPLICA TION NUMBER:** | GRANT CATEGORY ☐ Small (G ≤10K) ☐ Medium (10K < G ≤ 50K) ☐ Large (50K < G ≤ 100K)  | AMOUNT REQUESTED Kick-off

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Total:

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 |
| STAFF:☐ No☐ YesSTUDENT (full-time):☐ No☐ Yes |
|  |  |
| **APPLICANT NAME**  | **DATE SUBMITTED:** |
| **ELIGIBILITY & ADMISSIBILITY (Documents submitted)** ☐ Signed and completed grant application form ☐ Copy of National ID Card☐ Detailed book grant proposal ☐ Brief CV of the main author | ☐ Brief CV of co-authors(s) ☐ Supporting letter from head of faculty/center☐ Other(s) |
| BOOK TITLE: Book Type: ☐ Text☐ Story |
| **Criteria for evaluation**  | **Indicators for evaluation of the application**  | **Rating of grant** | **Comments** |
| **Allocated (%)** | **Awarded****(%)** |
| 1. Significance of the proposed book writing project
 | 1.1 The project addresses an important issue in the society or is prioritized in MNU strategic plan and Government Strategic Action Plan (SAP). | 5 |  |  |
| 1.2 The justification for writing the book is well-formulated | 5 |  |  |
| 1.3 The goals and objectives are clearly stated. | 5 |  |  |
| 1.4 The proposal describes an original and innovative book. | 5 |  |  |
| 1.5 The expected outcomes are clearly identified and are likely to positively impact the wider community. | 5 |  |  |
|  | 1.6 The book is written in Dhivehi (bonus) | 5 |  |  |
|  |  | **30%** |  |  |
| 1. Soundness of the proposed plan and budget
 | 2.1 The plan (including writing, data gathering, illustrations, printing, publishing, and marketing strategy) has been well structured and clearly articulated. | 12 |  |  |
| 2.2 The objectives of the book and the proposed plan are feasible.  | 5 |  |  |
| 2.3 There is a clear correspondence between the stated aims of the book and the proposed plan/ structure of the book. | 5 |  |  |
| 2.4 The timeline proposed for the project is realistic and adequate. | 3 |  |  |
| 2.5 The budget proposed for the project includes all major costs, is realistic and has been justified. | 5 |  |  |
| 2.6 The proposal includes a clear dissemination plan. | 5 |  |  |
| 2.7 The proposal meets the overall requirement of content and format, and is written in appropriate academic language. | 5 |  |  |
|  |  | **40%** |  |  |
| 1. Competence of the applicant
 | 3.1 The CV of the main author demonstrates that s/he has the necessary knowledge and experience to lead the project and achieve its objectives. | 10 |  |  |
| 3.2 The track record of the proposed writer / team in (book) writing  | 8 |  |  |
|  |  | **18%** |  |  |
| 1. Significance of the proposed work to the career development and intellectual growth of the applicant.
 | 4.1 The project includes a plan that will contribute to directly enhance the intellectual capacity, professional development and career progression of individual author. | 5 |  |  |
| 4.2 Potential opportunities to introduce/ present the book at seminars/conferences/schools and networking opportunities have been identified. | 7 |  |  |
|  |  | **12%** |  |  |
| **Total marks awarded:** (Minimum marks required for granting an award is set at 75%) | **100%** |  |  |
|  |  |  |  |
| **Overall Recommendation:**☐ Recommend to fund the proposed book writing grant application with no change or minor changes☐ To be funded after major revisions☐ Do not recommend to fund**Comments:** |
| **Name of the Reviewer: SIGNATURE: DATE:** |