



Faculty of Education | substitute as necessary

THESIS SUBMISSION FORM FOR EXAMINATION

Please lodge this form with the copies of your theses to the Faculty/centre office. Masters students need to submit 3 temporarily bound copies and one electronic copy on a CD/DVD for examination purposes. Doctorate students must submit an additional hard copy in addition to what is submitted by a masters student.

1. STUDENT DETAILS

Student ID:	Student Phone:	Student email:
Student Name:		
Address:		

2. THESIS DETAILS

This thesis is for master degree (tick if true) <input type="checkbox"/>	doctorate <input type="checkbox"/>
Thesis title:	
Principal supervisor:	
Approximate word count:	

3. APPROVAL OF FROMAT AND CONTENT OF THESIS FOR SUBMISSION

The Higher Degrees Committee seeks confirmation that the thesis has undergone at least one process of critical review within the Faculty/Centre before submission to the Committee. Please tick which processes have been undertaken:

Oral presentation/defence at Faculty Seminar	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assessment by the student's Advisory Panel	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assessment by Head of Faculty	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Adequate discussion and review by the supervisor	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other (please elaborate):		
Chief Supervisor's signature:	Date:	
Other Supervisor's signature:	Date:	
Other Supervisor's signature:	Date:	
Signature of Faculty/Centre Head:	Date:	

4. STUDENT DECLARATION

Having completed my course of study and research towards the degree of Masters or doctorate, I hereby submit my thesis for examination in accordance with the regulations and declare that (*please tick each box as appropriate*)—

The thesis is my own composition, all sources have been acknowledged and my contribution is clearly identified in the thesis. For any work in the thesis that has been co-published with other authors, I have the permission of all co-authors to include this work in my thesis, and there is a declaration to this effect in the front of the thesis, signed by me and also by my supervisor/s.	<input type="checkbox"/>
The thesis has been substantially completed during the course of enrolment in this degree at MNU and has not previously been accepted for a degree at this or another institution.	<input type="checkbox"/>
I have read the rules relating to content and format of a thesis, words limits, and submission of a thesis for examination	<input type="checkbox"/>
There has been adequate discussion and review by the supervisor of my thesis	<input type="checkbox"/>
The thesis is within the set word limit for my degree program	
The thesis meets the following specifications: A4 size paper; writing direction margin 3.5 cm or more, other margins at least 2 cm; temporary binding in thermal, clamp or spiral style; each volume no more than 6 cm in spine width and 2.5kg in weight.	<input type="checkbox"/>
I understand and agree that examiners <u>are not</u> required to return their copy of my thesis.	<input type="checkbox"/>
I understand that if the thesis passed, I have to submit two amended copy of the thesis as fully bound volumes and an electronic copy as a single file on CD/DVD to the library.	
Signature of Student:	Date:

3. CONFIRMATION OF SUPERVISION

Please list below the names of your supervisors. These may be published in the graduation booklet.

<i>Supervisor name with titles</i>	<i>Supervision % (not for publication)</i>

4. DECLARATION

We, the undersigned, agree and certify that all required corrections to the above thesis have been made:

Student:	Date:
Chief Supervisor:	Date:
Assisting Supervisor:	Date:
Assisting Supervisor:	Date:
Assisting Supervisor:	Date:
Faculty/Centre Head:	Date: