



MOODLE GUIDE FOR STUDENTS

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This is a short guide to help you get oriented with the online Learning Management System used to study here at MNU.

WHAT IS MOODLE?

Moodle is an online Learning Management System or LMS. It is basically a platform that facilitates the delivery of content and learning and teaching activities to students through a range of in-built tools and functions.

WHAT WILL YOU USE MOODLE FOR?

- Access your subject content
- Participate in learning activities and take part in collaborative learning tasks such as forums, wikis and chats
- Communicate with lecturers and peers through Moodle messaging system

USING MOODLE: GET, SET, READY!

All students enrolled at MNU will be able to log in to Moodle using the given user name and password (same as your log in details for Self-Service)

Logging in

1. Go the link <http://moodle.mnu.edu.mv/moodle/> or find the Moodle link from www.mnu.edu.mv (under the 'Support' tab).

2. Upon navigating to this page, you will be prompted for your user name and password.
3. Please note that students who are not yet fully registered, or on the stop list may not be able to access Moodle.
4. If you are unable to log into Moodle, please report to the MNU Student Helpdesk. Make sure you specify the issue clearly. You can access the Helpdesk from <http://helpdesk.mnu.edu.mv/>

You are not logged in. ([Log in](#))

MNU Moodle

092076
[REDACTED]

Remember username

[Log in](#)

[Forgotten your username or password?](#)

Cookies must be enabled in your browser. [?](#)

Some courses may allow guest access

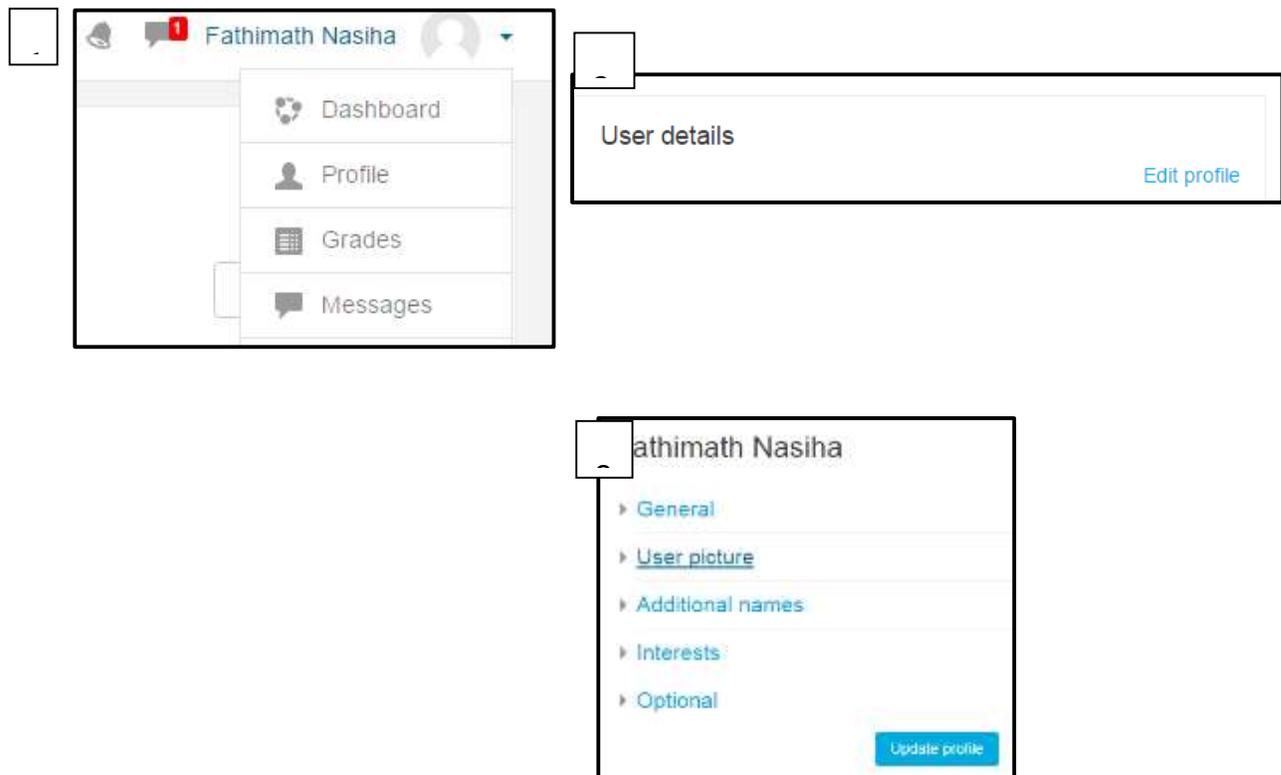
[Log in as a guest](#)

Attention All Users

Please note that the credentials of Moodle is now the same as in SelfService site. (i.e. Your SelfService username and password should now be used to login to Moodle as well).

Managing your account

1. Once you log in to Moodle, update your profile by clicking on **your name on the top right corner of the screen.**



- You can **edit your profile** by filling in your details. Remember to **upload a picture** of yourself to your profile.
- Very important to **change your password** after your initial log in. Make sure the password is something you will not forget easily.

Sending Moodle messages

You can communicate with your lecturer, course coordinator and your peers using Moodle messages.

<p>1. To view your messages or send a new message from Moodle, click on the speech bubble on top right hand corner of the page.</p>	 <p>A screenshot showing a notification bubble in the top right corner of a Moodle page. The bubble contains a speech icon, a message icon, the name 'Fathimath Nasiha', and a profile picture icon with a dropdown arrow.</p>
<p>2. View your message. Reply to the message or click 'New message' to send a new one. If contact not found on your list, Search contact, select contact. Type your message and click send.</p>	 <p>A screenshot of the Moodle Messages interface. It shows a 'Messages' header with a 'New message' button and icons for notifications, a checkmark, and settings. Below the header, a message from 'Mariyam Abdul Latheef' is visible, with the text: 'You, Dear students, A reminder to complete the learning tasks...'.</p>

Learning with Moodle

- Moodle supports your learning experience through a wide range of tools.
 - Resources: Lecturers will upload your course content, important documents and important notices on Moodle. These will include documents, web-links and audio-visual materials.
 - Activities: Lecturers use a variety of tools to support your learning. This guide will describe the most commonly used Moodle activities.

<p>Assignment - Used to submit files for marking. Integrates with the Turnitin plagiarism detection service.</p>	<p>Glossary - List of definitions – can be populated by either Teacher or Students.</p>
<p>Book - Makes it easy to create multi-page resources with a book-like format.</p>	<p>Lesson - Produces structured yet flexible learning paths.</p>
<p>Chat - A synchronous chat tool useful for small group work.</p>	<p>Quiz - Online quiz tool that can automatically provide marks and feedback to the student.</p>
<p>Choice - Similar to a poll. Often used to enable students to select seminar groups etc.</p>	<p>SCORM package - Enables SCORM packages to be uploaded to a Moodle course.</p>
<p>Database - Enables data to be input (by either Teachers or Students) and stored in a searchable format.</p>	<p>Wiki - A series of web pages that can be edited by anyone. Useful for group projects.</p>
<p>Forum - An asynchronous discussion tool.</p>	<p>Workshop - Facilitates peer and self assessment.</p>

Assignments

- Assignments are marked with this icon
- You will need to take note of the assignment deadlines from the course outline.
- In order to submit your assignments, follow the following procedure:

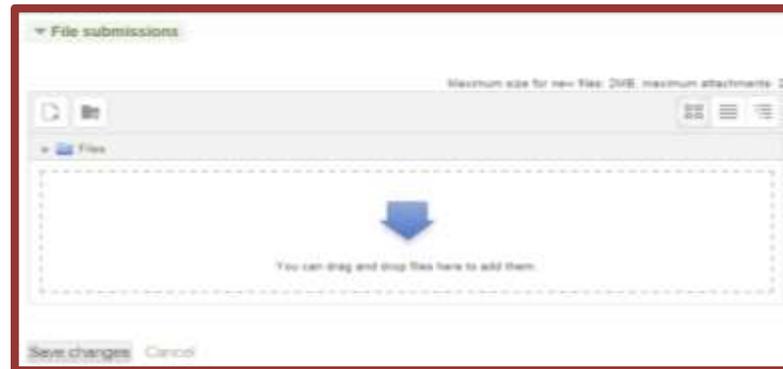
Step 1: Click on the assignment link



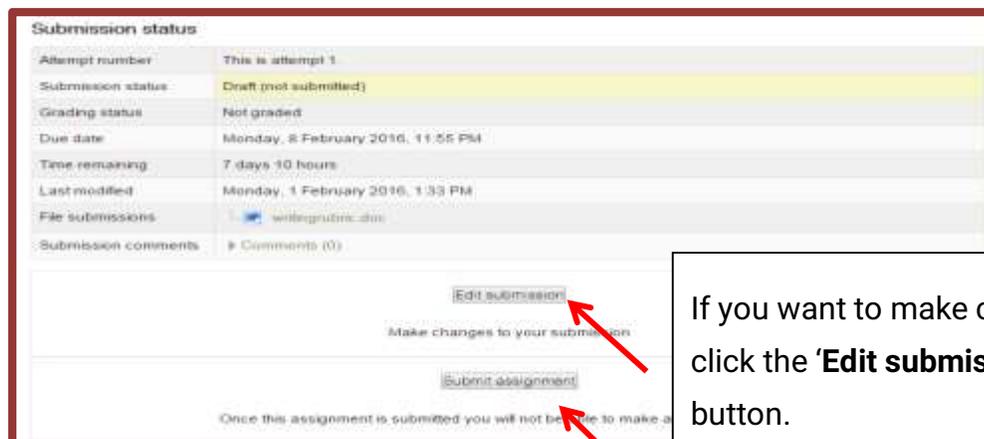
Step 2: Click on the 'Add submission' button found on the bottom of the page



Step 3: Drag and drop your file or browse and attach the file



Step 4: Check your submission status!



If you want to make changes click the '**Edit submission**' button.

If you click '**Submit assignment**' you **cannot** make any further changes.

Step 5: Submit your assignment for marking. Please note that if you fail to submit for marking, the assignment remains as a draft and your lecturer may not grade it.

Submit assignment

This assignment is my own work, except where I have acknowledged the use of the works of other people.

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

[Continue](#) [Cancel](#)

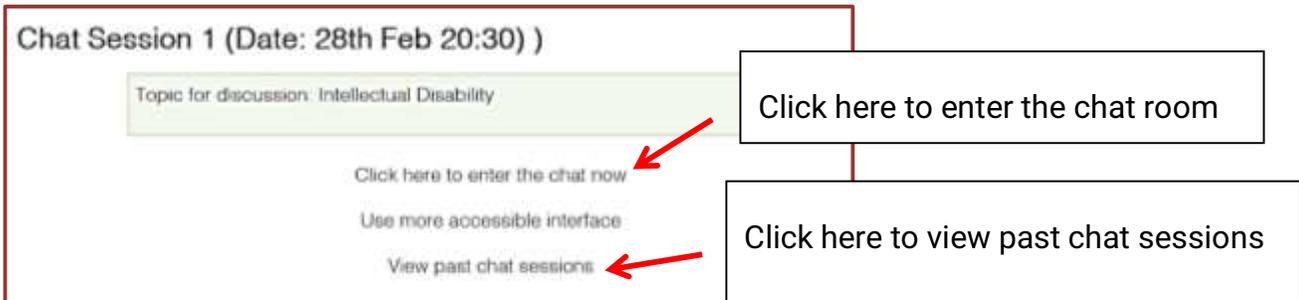
There are required fields in this form marked *

Step 6: Confirm that your assignment is submitted for grading!

Submission status	
Attempt number	This is attempt 1.
Submission status	Submitted for grading
Grading status	Not graded
Due date	Monday, 8 February 2016, 11:55 PM
Time remaining	7 days 10 hours
Last modified	Monday, 1 February 2016, 1:47 PM
File submissions	writingrubric.doc
Submission comments	▶ Comments (0)

Chat

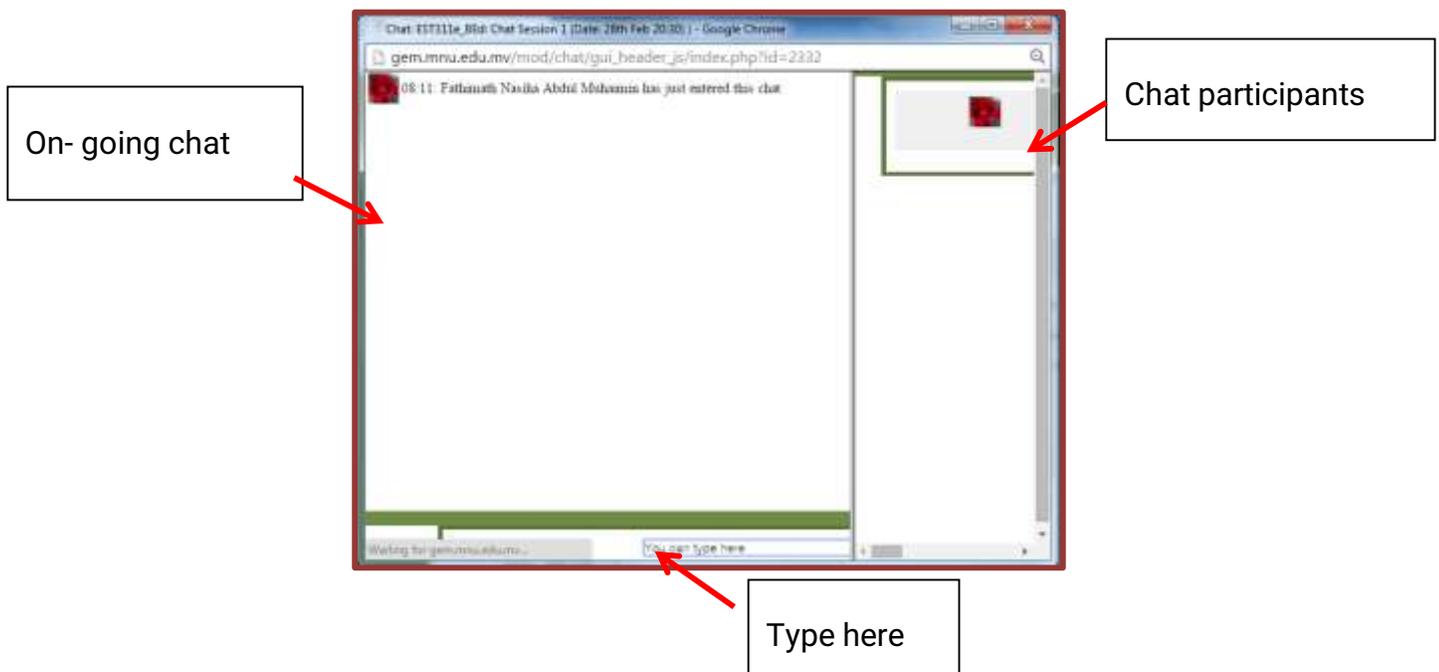
- Chats are marked with this  icon
- This is a synchronous (real-time) chat where you can communicate with your lecturer and peers.
- Your lecturer usually sets a **date, time and topic of discussion** for the chat.



The screenshot shows a chat session titled "Chat Session 1 (Date: 28th Feb 20:30)". The topic for discussion is "Intellectual Disability". There are three main callouts with red arrows pointing to specific elements:

- A callout box labeled "Click here to enter the chat room" points to the "Topic for discussion: Intellectual Disability" area.
- A callout box labeled "Click here to enter the chat now" points to the "Click here to enter the chat now" text.
- A callout box labeled "Click here to view past chat sessions" points to the "View past chat sessions" text.

Other visible text in the interface includes "Use more accessible interface".



Forum



- Forums are marked with this icon
- The forum is an asynchronous chat tool. Forums are used as an activity where students and teachers can exchange ideas by posting comments. There are four basic types of forums.
- A forum can contribute significantly to successful communication and community building in an online environment.

- Your lecturer usually posts a forum question and forum discussions are open for a specific duration.
- You can post on the forum by clicking 'Add a new topic' button.

Forum 1 (Date: 1 Feb - 14 Feb)

Complete the required readings for the following topics and answer the following questions based on your understanding of the issues:

- Exceptionality and Special Education
- Inclusive Education

Forum questions:

- What is inclusion? What are the barriers to inclusion and how can we overcome these barriers?

[Add a new topic](#)

To add your post, click here

- You can edit or delete your own posts.

forum 1 Najudha Adam

by [Najudha Adam](#) - Tuesday, 1 March 2016, 2:43 PM

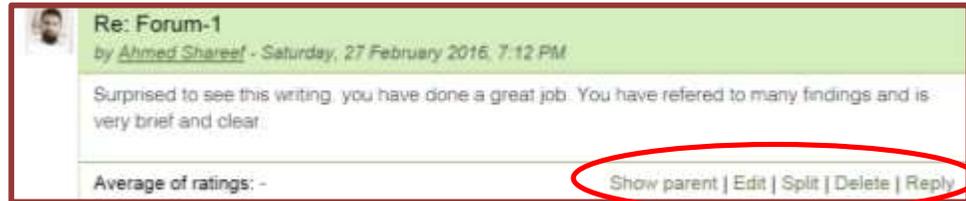
What is inclusion? What are the barriers to inclusion and how can we overcome these barriers? Inclusion is the educational practice of educating children with disabilities in classrooms with children without disabilities. (Inclusion is about the Presence, Participation and progress of all ...Read the rest of this topic (103 words)

[Edit](#) | [Delete](#)

Discuss this topic (0 replies so far)

Edit or Delete your posts

- You can also reply to another participant's post if that option is opened by the lecturer.



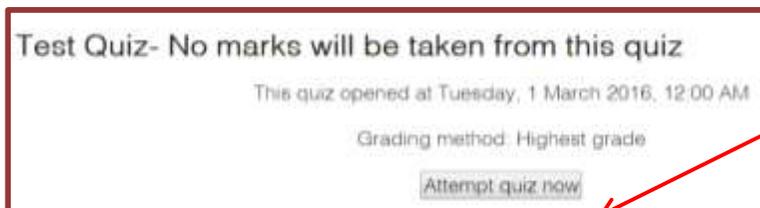
Reply to posts, view original post

Quiz

- Quizzes on GEM are marked with  this icon
- The Quiz can be used as a review exercise, self-test or as a marked assessment component.
- The quiz may contain a variety of questions including multiple-choice, true-false, and short answer questions.



Click on the Quiz link to open the quiz



Click on the 'Attempt quiz now'

Answer the question

The screenshot shows a quiz interface. On the left, a 'Quiz navigation' panel contains five numbered buttons (1-5) and a 'Finish attempt...' link. The main area displays 'Question 1' with a status of 'Not yet answered' and a mark value of 'Marked out of 2.00'. Below this is a 'Flag question' icon. The question text is 'COL is a Faculty of ...'. Underneath, it says 'Select one:' followed by three radio button options: '1. Avid College', '2. Maldives National University', and '3. Mandhu College'. A 'Next' button is located at the bottom center of the question area.

Navigate to questions

Click 'Next' to move

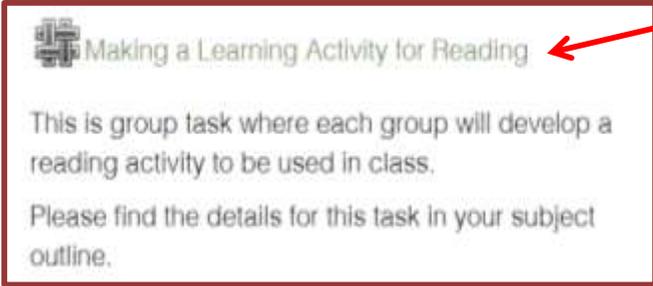
The screenshot shows a quiz summary page. The title is 'Test Quiz- No marks will be taken from this quiz'. Below the title is the text 'Summary of attempt'. On the left, there is a 'Quiz navigation' panel with five numbered buttons (1-5) and a 'Finish attempt...' link. The main area contains a table with two columns: 'Question' and 'Status'. The table lists five questions, all with a status of 'Not yet answered'. Below the table are two buttons: 'Return to attempt' and 'Submit all and finish'.

Submit for marking once

Return to change

Wiki

- Wiki is marked with this  icon
- A wiki is a collection of collaboratively authored web documents. Basically, a wiki page is a web page everyone in your class can create together, right in the browser, without needing to know HTML. A wiki starts with one front page. Each author can add other pages to the wiki by simply creating a link to a page that doesn't exist yet.
- A wiki is indeed a fast method for creating content as a group. There is usually no central editor of a wiki, no single person who has final editorial control. Instead, the community edits and develops its own content. Consensus views emerge from the work of many people on a document.
- The entire class can edit a document together, creating a class product, or each student can have their own wiki and work on it with your classmates.



 Making a Learning Activity for Reading

This is group task where each group will develop a reading activity to be used in class.

Please find the details for this task in your subject outline.

Click to open wiki



Enter your input. Use the tool bar to insert pictures, videos files, hyperlinks



Save your final work