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| **Z:\UNIVERSITY LOGO\unilogo dark bg.png** | **MNU Staff**  **Research Registration Form**  |

To be filled by staff who are conducting research under MNU name (**NOT** for grant applicants)

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| **Personal details (a separate form needs to be filled by each researcher even if they are working on the same project)** |
| **Applicant details****Co-Author name(s)** |
| Date of application |   /  /     |
| Full name of applicant |       |
| Contact address |       |
| Faculty/Centre |            |
| Phone Number |       | Email |       |
| Title of the project |       |
| Brief Description of the Project |  |
| Brief description of how research relates to the researcher’s field and professional development |  |
| Proposed date of commencement of data collection |   /  /     | Expected date of completion of data collection |   /  /     |
| Signature of the applicant |  |
| **Supervisor details (HOD/ Dean)** |
| Name |       |
| Phone number |       | Email. |       |
|  | □ Relates to the researcher’s field | □ Relates to professional development | □ Consistent with workload |
| **Recommendation by Supervisor** | □ I recommend this research to be carried out  |
| Approval signature by HOD/ Dean |  |

**Documents to be submitted with the form:**

* Information sheet (as per MNU guideline)
* Consent form
* Research Proposal
* Official letter from Department/ Faculty

 **FOR OFFICIAL USE (Approval from Research Centre)**

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| Name and Signature of from Research Centre |  | Research Registration Number and stamp  |  |

# **SOP (Flowchart)**