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| Y:\MNU TEMPLATES\unilogo.png**University Research Grant Evaluation Form** | | **APPLICA TION NUMBER** | | | GRANT CATEGORY  Small (≤10K)  Medium (≤100K)  Large (≤1 Million) | AMOUNT REQUESTED  Kick-off   |  | | --- | |  |   Total:   |  | | --- | |  | |
| ACADEMIC STAFF  No  Yes  HIGHER DEGREES  STUDENT  No  Yes | | |
|  | |  | | | | |
| **APPLICANT NAME:** | | **DATE SUBMITTED:** | | | | |
| **ELIGIBILITY & ADMISSIBILITY (Documents submitted)**  Signed and completed grant application form  Copy of National ID Card  Detailed research proposal  Brief CV of principal investigator | | Brief CV of co-investigator(s)  Supporting letter from head of faculty/center  Supporting letter from principal supervisor  Letter of agreement from affiliated institutions  Other(s) | | | | |
| PROJECT TITLE | | | | | | |
| **Criteria for evaluation** | **Indicators for evaluation of the application** | **Rating of grant** | | **Comments** | | |
| **Allocated (%)** | **Awarded**  **(%)** |
| 1. Significance of the project | 1.1 The study addresses an important issue that closely relates to MNU/National Research Priorities. | 5 |  |  | | |
| 1.2 The research problem is well formulated. | 5 |  |  | | |
| 1.3 The goals and objectives are clearly stated. | 5 |  |  | | |
| 1.4 The literature review sufficiently contributes to establishing the background and rationale for the study. | 5 |  |  | | |
| 1.5 The proposal describes an original and innovative study. | 5 |  |  | | |
| 1.6 The expected outcomes of the project are clearly identified and are likely to positively impact the wider community. | 5 |  |  | | |
| 1.7 The proposal has considered follow up or continuing activities that will (or should) occur after project completion. | 5 |  |  | | |
|  |  | **35 %** |  |  | | |
| 1. Soundness of the proposed plan and budget | 2.1 The research methodology (including design, data collection methods, sampling and analysis procedures) has been well structured and clearly articulated. | 5 |  |  | | |
| 2.2 The research question(s) and the proposed methodology are feasible. | 5 |  |  | | |
| 2.3 There is a clear correspondence between the stated aims of the research and the proposed methodology. | 5 |  |  | | |
| 2.4 The timeline proposed for the project is realistic and adequate. | 5 |  |  | | |
| 2.5 The budget proposed for the project includes all major costs, is realistic and has been justified. | 5 |  |  | | |
| 2.6 Risk management is adequately addressed. | 5 |  |  | | |
| 2.7 The proposal includes a clear dissemination plan. | 5 |  |  | | |
| 2.8 The proposal meets the overall requirement of content and format, and is written in appropriate academic language. | 5 |  |  | | |
|  |  | **40%** |  |  | | |
| 1. Competence of the applicant | 3.1 The CV of the PI demonstrates that s/he has the necessary knowledge and experience to lead the project and achieve its objectives. | 5 |  |  | | |
| 3.2 The team’s research track record | 5 |  |  | | |
| 3.3 The combination of team members is strong across all areas needed to accomplish the proposed research. | 5 |  |  | | |
|  |  | **15%** |  |  | | |
| 1. Significance of the proposed work to the career development and intellectual growth of the applicant. | 4.1 The project includes activities that will contribute to directly enhance the intellectual capacity, professional development and career progression of individual researchers. | 5 |  |  | | |
| 4.2 Potential opportunities to attend seminars/conferences and networking opportunities have been identified. | 5 |  |  | | |
|  |  | **10%** |  |  | | |
| **Total marks awarded:** (Minimum marks required for granting an award is set at 75%) | | **100%** |  |  | | |
|  | |  |  |  | | |
| **Overall Recommendation:**  Recommend to fund the proposed research project  To be re-evaluated for funding after suggested revisions  Do not recommend to fund  **Comments:** | | | | | | |
| **REVIEWER NAME: SIGNATURE: DATE:** | | | | | | |