



The Maldives National University
Malé, Maldives.

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ

ދިވެހިރާއްޖޭގެ ޖުމްހޫރިއްޔާ ގުޅިގެން
ދިވެހިރާއްޖޭގެ ޖުމްހޫރިއްޔާ ގުޅިގެން

Application for Remarking

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން ހިޔަފުލުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

AR-01

Your Personal Details

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

Full Name and Address

Student Number National ID Card No

Present Contact Address

Contact Phone Numbers

Course Details

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

Course Name

Faculty/Centre Course Code

Currently Enrolled Term Currently Enrolled Year

Examination Script Details

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

Code Subject Name Paper no.

A separate form should be filled for each examination script to be remarked.

Declaration

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

I declare that all the information given in this form is accurate and true to the best of my knowledge.

Date Signature

Fee

އިދުލިޔުމުގެ ޕްރޮސެޖަރުގެ ފަރާތުން

Examination script will be remarked only when the fee of **Rf35/- (Thirty Five Rufiyaa)** is paid.

To be filled by the Finance (Revenue) Section

Stamp		Payment received by		تاریخ و مبلغ دریافتی
	Date		Signature	امضاء

Examiners Use Only

این بخش را فقط معاینان باید پر کنند

This part should be filled after the examination script is remarked. این بخش را بعد از نمره گذاری امتحان پر کنید.

Tick as appropriate در صورت لزوم تیک بزنید

There has been **changes** in the grade after remarking the script در نمره گذاری مجدد، تغییری در نمره ایجاد شده است.

There has been **no changes** in the grade after remarking the script در نمره گذاری مجدد، تغییری در نمره ایجاد نشده است.

This part should be filled only if there is any change in the grade. این بخش را فقط در صورت تغییر نمره پر کنید.

Grade before remarking نمره قبل از نمره گذاری مجدد Grade after remarking نمره بعد از نمره گذاری مجدد

ACTION COMPLETED – OFFICE USE ONLY

Received by:	Date:	Date student notified:	Remarked date:
Request approved by:	Examiner's Signature:		

Note: This form must be attached to the examination script and retained.

Reconsideration and Appeal of Grades

(Excerpted from Examination Rules)

7.2

- (a) A student may apply for reconsideration of a grade by making application in writing to the Dean. Such reconsideration may result in a grade being raised, left unchanged or reduced.
- (b) All reconsiderations of the grade will involve the examiner checking that the student was awarded a grade comparable to that awarded to other students whose assessed work was of a similar quality. In addition, the examiner will check that all parts of the examination were marked, that the marks were accurately transcribed and the final mark calculated correctly.
- (c) Applications for reconsideration of grade must be received by the Dean together with the prescribed payment slip within 3 days of publication of the grade.
- (d) The payment for reconsideration of grade will not be refunded.